

沖縄工業高等専門学校		開講年度	令和02年度 (2020年度)	授業科目	English Business Communication
科目基礎情報					
科目番号	6031		科目区分	一般 / 選択	
授業形態	講義		単位の種別と単位数	学修単位: 2	
開設学科	機械システム工学コース		対象学年	専2	
開設期	前期		週時間数	2	
教科書/教材	Supplemental Materials will be provided by the teacher. Students should prepare documents related to their research area..PC and dictionary are necessary for doing tasks in every lecture.				
担当教員	カーマンマコア クイオカラニ				
到達目標					
The purpose of this class is to develop the students'communication skills in relation to various themes in business. The class will focus on listening and speaking activities but will also include reading and writing to achieve this purpose. ビジネスにおけるさまざまなテーマに関連して、相手と英語で コミュニケーションを図ろうとする態度を身に付け、自分や身近なことについて、ある程度の的確さ、流暢さ、即応性をもって理解したり伝えたりする初歩的な英語運用能力を養う。【III-B】					
ルーブリック					
	Ideal Level		Standard Level		Unacceptable Level
Students should be able to express themselves orally and through written medium in English.	Showing almost perfect understanding of the contents and vocabulary via frequent participation.		Showing good understanding of the contents and vocabulary via frequent participation.		Showing little understanding of the contents and vocabulary via moderate participation despite occasional disruptions.
Students can understand the contents through the medium of English.	Displaying fluent and accurate use of English with good grammar and vocabulary and scoring more than 90% in the exams and presentation.		Displaying fluent and accurate use of English with a few errors and scoring more than 70% in the exams and presentation.		Displaying inaccurate use of English with errors and scoring less than 60% in the exams and presentation.
学科の到達目標項目との関係					
教育方法等					
概要	・ The course is conducted in English. Students are expected to use (especially speak) English during lectures. ・ The course is conducted based on content-based/ task-based learning. Through thinking and doing many tasks, students are expected to improve upon their English. ・ The course encourages rich interactions among an instructor and students to improve oral communication skills in English.				
授業の進め方・方法	This course is highly dependent on speaking and listening in English. As the classes are student-centered, participation is mandatory. The oral interview tests will be based on content covered throughout the course. In addition, you will be creating resumes, cover letters, and outlines of your research in English.				
注意点	Supplemental Materials will be provided by the teacher. Students should prepare documents related to their research area.				
授業計画					
		週	授業内容	週ごとの到達目標	
前期	1stQ	1週	Introduction; Performance	Introduction to the class (purpose, evaluations, etc.); Happiness at work; PBL	
		2週	Performance	Motivation; PBL (Resume Outline)	
		3週	Performance	Incentives; PBL (Resume)	
		4週	Performance	Work and Leisure; PBL (Resume)	
		5週	Business Across Cultures	Understanding corporate cultre; Body language; Communication styles; PBL (Cover Letter)	
		6週	Innovation	Entrepreneurs; PBL (Research Outline)	
		7週	Innovation	Creativity: PBL (Research Outline)	
		8週	Oral Interview Test	Oral Test (based on questions covered in class related to business topics), PBL	
	2ndQ	9週	Innovation	Start-ups; PBL (Research Outline)	
		10週	Innovation	Inventions; PBL (Research Abstract)	
		11週	Promotion	Selling yourself; PBL (Cover Letter)	
		12週	Business Across Cultures	Understanding corporate cultre; Body language; Communication styles; PBL (Cover Letter)	
		13週	Investment	The industry of industries; PBL (Cover Letter)	
		14週	Investment	Something for Nothing; PBL (Cover Letter)	
		15週	Oral Interview Test	Oral Test (based on questions covered in class related to business topics), PBL	
		16週			
評価割合					
	定期試験	レポート	その他 (演習課題・発表・実技・成果物等)	合計	
総合評価割合	50	15	35	100	
基礎的理解	25	0	5	30	
応用力 (実践・専門・融合)	25	0	10	35	
社会性 (プレゼン・コミュニケーション・PBL)	0	5	10	15	
主体的・継続的学修意欲	0	10	10	20	